

**BOARD OF EDUCATION  
Millburn C.C. School District 24**

**REGULAR MEETING  
July 16, 2007**

**BOARD MEMBERS PRESENT**

Robert Buehler  
Kenneth Dewitt  
Stacy Freeman  
Thomas Heinrich  
Shawn Lahr  
Therese Schmidt  
Chris Stream

**ADMINISTRATION PRESENT**

James Menzer, Superintendent  
Jake Jorgenson, Principal

**VISITORS**

None

**COMPTROLLER**

Gary White

**BOARD CLERK**

Dorothy Pazanin

**TREASURER**

Roger Manderscheid

The Regular Meeting of the Board of Education of Millburn C.C. School District 24, Lake County, Illinois, held at Millburn West School, was called to order at 7 p.m. by President Kenneth Dewitt.

Roll call was dispensed with because it had been taken prior to the start of the meeting with the following Board Members in attendance: Robert Buehler, Kenneth Dewitt, Stacy Freeman, Thomas Heinrich, Therese Schmidt and Chris Stream. Shawn Lahr was not present at the start of the meeting.

**APPROVAL OF MINUTES** -- A motion was made by Stacy Freeman and seconded by Chris Stream to approve the Minutes of the Regular Meeting of June 18, 2007. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Shawn Lahr. The motion passed.

A motion was made by Stacy Freeman and seconded by Robert Buehler to approve the Minutes of the Special Meeting of July 2, 2007. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Shawn Lahr. The motion passed.

**TREASURER'S REPORT** -- Roger Manderscheid reported that property tax revenue is coming in and being invested. The district now has \$3.5 million in Certificates of Deposit. A motion was made by Therese Schmidt and seconded by Stacy Freeman to approve the Treasurer's Report. On a roll call vote, the following Board Members voted Aye: Chris Stream, Robert Buehler, Kenneth Dewitt, Therese Schmidt, Thomas Heinrich and Stacy Freeman. Nays: none. Absent: Shawn Lahr. The motion passed.

It was noted that Shawn Lahr entered the meeting at 7:06 p.m.

**JUNE BILLS** -- A motion was made by Robert Buehler and seconded by Stacy Freeman to approve payment of the June bills. On a roll call vote, the following Board Members voted Aye: Robert Buehler, Kenneth Dewitt, Therese Schmidt, Thomas Heinrich, Stacy Freeman, Shawn Lahr and Chris Stream. Nays: none. Absent: none. The motion passed.

<b>EXPENDITURES</b>		<b>7/31/2007</b>	
<b>EDUCATION</b>		<b>BUILDING</b>	
BILLS PAYABLE	\$306,586.79	BILLS PAYABLE	\$81,011.55
PAYROLL	\$534,923.00	PAYROLL	\$46,151.01
MICS	\$0.00		
TOTAL	\$841,509.79	TOTAL	\$127,162.56
<b>TRANSPORTATION</b>		<b>IMRF</b>	
BILLS PAYABLE	\$114,905.03	BILLS PAYABLE	\$0.00
PAYROLL	\$24,098.69	PAYROLL	\$22,446.03
TOTAL	\$139,003.72	TOTAL	\$22,446.03
<b>SITE &amp; CONSTRUCTION</b>		<b>BONDS&amp;INTEREST</b>	
BILLS PAYABLE	\$57,850.00	BILLS PAYABLE	\$0.00
		<b>TORT</b>	
		PAYROLL	\$2,789.38
		BILLS PAYABLE	\$143,408.00
		TOTAL	\$146,197.38
		<b>FUNDS TOTAL</b>	\$1,334,169.48

ACTIVITY FUNDS -- Jake Jorgenson noted that balances were decreasing in the Millburn West Activity Fund, and the trend should continue between now and August. Millburn West is considering the purchase of a sign for the front of the building. He said Jason Lind is continuing to research a new program that will help streamline the monthly Activity Fund report. A motion was made by Stacy Freeman and seconded by Chris Stream to approve the Activity Funds for Millburn Central and Millburn West. On a roll call vote, the following Board Members voted Aye: Kenneth Dewitt, Therese Schmidt, Thomas Heinrich, Stacy Freeman, Shawn Lahr, Chris Stream and Robert Buehler. Nays: none. Absent: none. The motion passed.

PUBLIC COMMENT -- There was none.

### NEW BUSINESS

PRELIMINARY BUDGET -- Dr. James Menzer gave a brief overview of the Preliminary Budget. He is anticipating the district will borrow \$1.7 million in Tax Anticipation Warrants during this fiscal year. He noted that because the enrollment has stabilized, there is no longer a sizable influx of impact fee revenue. Likewise, the increases in the Equalized Assessed Valuation have slowed. A motion was made by Robert Buehler and seconded by Stacy Freeman to approve the Preliminary Budget for the 2007-08 school year. On a roll call vote, the following Board Members voted Aye: Therese Schmidt, Thomas Heinrich, Stacy Freeman, Shawn Lahr, Chris Stream, Robert Buehler and Kenneth Dewitt. Nays: none. Absent: none. The motion passed.

It was noted that Roger Manderscheid and Gary White exited the meeting at 7:34 p.m.

SALARY CORRECTION -- A motion was made by Stacy Freeman and seconded by Thomas Heinrich to approve a contract salary correction from the June 18, 2007 Board of Education Meeting for **Renee Hageli** to \$18,346. On a roll call vote, the following Board Members voted Aye: Thomas Heinrich, Stacy Freeman, Shawn Lahr, Chris Stream, Robert Buehler, Kenneth Dewitt and Therese Schmidt. Nays: none. Absent: none. The motion passed.

LEAVE OF ABSENCE -- A motion was made by Stacy Freeman and seconded by Robert Buehler to approve a Leave of Absence, as stated in Exhibit C, for **Christine Hutson**, full-time psychologist. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

APPLICATIONS FOR EMPLOYMENT -- A motion was made by Stacy Freeman and seconded by Thomas Heinrich to approve the employment of **Carol Keller** as a full-time psychologist at Millburn West to cover a Leave of Absence, at a substitute salary of \$223.32 per day. On a roll call vote, the following Board Members voted Aye: Stacy Freeman, Shawn Lahr, Chris Stream, Robert Buehler, Kenneth Dewitt, Therese Schmidt and Thomas Heinrich. Nays: none. Absent: none. The motion passed.

A motion was made by Stacy Freeman and seconded by Shawn Lahr to approve the employment of **Leah Langanke** as a full-time Reading Resource Teacher at Millburn Central at an annual contract salary of \$43,671. On a roll call vote, the following Board Members voted Aye: Shawn Lahr, Chris Stream, Robert Buehler, Kenneth Dewitt, Therese Schmidt, Thomas Heinrich and Stacy Freeman. Nays: none. Absent: none. The motion passed.

A motion was made by Therese Schmidt and seconded by Stacy Freeman to approve the employment of **Stacy Buckland** and **Susan Kopff** as half-time Flex Teachers at Millburn Central at a rate of \$16.48 an hour. On a roll call vote, the following Board Members voted Aye: Chris Stream, Robert Buehler, Kenneth Dewitt, Therese Schmidt, Thomas Heinrich, Stacy Freeman and Shawn Lahr. Nays: none. Absent: none. The motion passed.

A motion was made by Therese Schmidt and seconded by Stacy Freeman to approve the contracted services of **Maureen Jepsen** for Speech and Language at a rate of \$60 an hour. On a roll call vote, the following Board Members voted Aye: Robert Buehler, Kenneth Dewitt, Therese Schmidt, Thomas Heinrich, Stacy Freeman, Shawn Lahr and Chris Stream. Nays: none. Absent: none. The motion passed.


PARENT-STUDENT HANDBOOK-- A motion was made by Robert Buehler and seconded by Stacy Freeman to approve the Parent-Student Handbook for the 2007-08 school year, with the following corrections: the Board of Education non-officers be listed in alphabetical order, and the date in the "Facts" about the district on Page 4 be corrected. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

#### ADMINISTRATIVE REPORTS


SUPERINTENDENT'S REPORT -- Dr. James Menzer reported that several summer activities, such as Summer Fun, Family Picnics, sports camps and Camp Invention, are now completed. Custodians continue the summer cleaning, including waxing floors and improving the landscaping. The Special Services department has begun the interview process for teachers aides, now known as paraprofessionals.

PRINCIPALS' REPORT -- Jake Jorgenson said preparations for the new school year are well under way at both schools.

There being no further business, the Regular Board Meeting adjourned at 8 p.m.

  
Kenneth Dewitt, President  
Board of Education  
Millburn C.C. School District 24

ATTEST:

  
Chris Stream, Secretary  
Board of Education  
Millburn C.C. School District 24

20 AUGUST 2007  
Date